

COLONNADE NEWSLETTER

May 2018 EDITION

SITE MANAGER: RANDY KOWALKOWSKI

ACCOUNT EXECUTIVE: GEORGE YAMASAKI

UPCOMING EVENTS

Monday, May 21st—Pest Control

Sandwich Isle Pest Control will be on the complex. To sign up to have your unit treated for GENERAL PEST \$25 or FLEA TREATMENT please call the office to add your name to the list. Payment to be made directly to Sandwich Isle on the day of service.

Tuesday, May 22nd 7 pm—Attention Owners

Come join us in the Game room/Bldg. 3 at 7 pm for our monthly Board meeting.

Monday, May 28th—Bulk Pick up

City & County will be picking up bulky items. Please place your items out on Sunday 4/22/18 ONLY.

Monday, May 28th—Office Closure

Office will be closed in observance of Memorial Day. Please no moves or deliveries on holidays. The office will re-open on Tuesday, May 29th at 8 am.

OFFICE RENOVATION (Ongoing)

As many of you may know the office has been under going some minor renovations. We also will be extending our office to the unit next door so both areas will be part of the Management office. We apologize for the inconvenience this may cause and appreciate your sincere cooperation in working with us for a smooth transition. The office will remain open during the renovation so feel free to stop by and see what's going on.

INFORMATION UPDATES

We understand that everyone is busy and sometimes it is hard to remember to update the office with current information. However, in order for us to keep current information, we kindly ask everyone to ensure your information is up-to-date (i.e. any information that the office needs to know, change of phone numbers, change in residents who live in the units etc.). Please notify the office so we can make necessary changes. You may email your information to the office at colonnade@hawaii.rr.com.

NEIGHBOR OF THE MONTH

Congratulations to our neighbors of the month for May—all those residents who complied with the house rules regarding cleaning of their jalousies or oil stains in their parking stall or various other reasons. We greatly appreciate your cooperation and thank you for helping us to keep Colonnade a well maintained property. To recognize one of our neighbors for June, just email the office at colonnade@hawaii.rr.com.

ELEVATORS

As a reminder: It is a requirement to coordinate with the office when moving in/out of Colonnade or scheduling deliveries, elevators must be padded. Also, please do not hold the elevator doors open, this interferes with the timing and can cause the elevators to shut down. Your kokua is greatly appreciated. Also if you live in Buildings 1 & 2 and would like to utilize the elevators in Building 3 or 4 for easier access to your buildings please call the office to request elevator padding.

Board of Directors

President: John Miller Vice President: Jean Bryant Secretary: Mary Shumack Treasurer: Dan Choy

Directors: David Haut, James Kirkpatrick, Timothy Leong, Jeffrey Rapoza & David Van Wagenen