

**COLONNADE ON THE GREENS**

**98-711 Iho Place**

**Aiea, HI 96701**

**Phone: (808) 487-5252 Fax: (808) 486-7568**

**Email: colonnade@hawaii.rr.com**

**AIR CONDITIONING UNIT INSTALLATION REQUEST**

Date: \_\_\_\_\_

Bldg/Unit #: \_\_\_\_\_

Resident Name: \_\_\_\_\_

AC/Size (BTU): \_\_\_\_\_

Make: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model #: \_\_\_\_\_

AC Unit Location (check one):

Living Room: \_\_\_\_\_

Master Bedroom: \_\_\_\_\_

Bedroom: \_\_\_\_\_

Installer: \_\_\_\_\_

**GUIDELINES:** Required to install (1) **freestanding** or **window** air conditioner per unit. (COTG House Rules page 6,item e).

1. Unit will have a capacity of **8,000 btu** or less and not exceed **120 volts**.
2. Unit will be **drip less** and designed for condensation to evaporate within the unit. No condensation will drip onto the building, other apartments, or other conditioning unit. No drain lines will be attached to the exterior of the building.
3. Unit will not be excessively noisy
4. The exposed part of the unit will be a color close to the color of the building, i.e. white, off-white or beige.
5. Installation of air conditioning units must be done with commercially available stand, supports, baffles, vents or exhaust. Installation with homemade devices is not permitted including but not limited to wood, pressed wood, particle board or material deemed inappropriate by the Board of Directors or the Site Manager. Air conditioners may not be installed or vented through walkway windows.
6. The unit must be securely fastened to the interior and not attached to the exterior of the building.
7. Installation will not create a safety hazard, either due to not being properly secured in the window or to improper wiring.
8. Unit will be sealed around the perimeter and the opening above or below the unit filled with clear glass. Plexiglass or plastic (**no plywood**). The baffles on either side may be white, off-white or beige. The same requirement applies to the exhaust of freestanding interior units.
9. The day of installation, the Manager will be notified to conduct a visual inspection of the air conditioner being installed to ensure that it complies with the above.

Resident or Realtor Signature: \_\_\_\_\_

Approved By: \_\_\_\_\_

Board of Directors or Representative

Date: \_\_\_\_\_