

# Colonnade Newsletter

## ELEVATOR SHUTDOWN SCHEDULE

BLDG. 2 - JUNE 13, 2016 TO AUGUST 3, 2016

BLDG. 3 - AUGUST 15, 2016 TO OCTOBER 5, 2016

BLDG. 4 - OCTOBER 17, 2016 TO DECEMBER 14, 2016

BLDG. 5 - JANUARY 3, 2017 TO FEBRUARY 23, 2017

TWO SHIFTS WITH A CREW ON EACH SHIFT

1ST SHIFT FROM 6:30 AM - 3:00 PM

2ND SHIFT FROM 3:00 PM - 10:30 PM

Construction noise will occur during these shifts. Also we ask all drivers to please use extra caution when driving on spiral ramps and parking decks due to the increase in foot traffic. The schedule and more information can be found on our website at [colonnadeonthegreens.org](http://colonnadeonthegreens.org). Building 2 is near completion so we kindly ask all residents in Building 3 to begin making preparations for the shutdown and take note of schedule above. One suggestion is to purchase heavier or bulky items now and stock up before the shutdown. A letter with a few more suggestions and reminders will be sent to all Bldg. 3 Residents prior to the shutdown.

## Preparations before A Hurricane

- \* Listen for storm updates or check National Hurricane Center updates at [www.nhc.noaa.gov](http://www.nhc.noaa.gov).
- \* Check your car. Fill the gas tank and keep it topped off. Make sure the battery is in good condition.
- \* Check all battery powered equipment. A radio could be your only link with the outside during and after a hurricane.
- \* Review your preparedness plan with your household. A copy of a supply list is available in the Manager's Office.
- \* Locate the turn off valves for electricity and water inside your unit.
- \* Stock canned foods, soft drinks and water
- \* Establish an out-of-town phone number with family and friends to relay messages about your whereabouts after the storm.

These are just a few helpful tips in preparation for a hurricane. Next month's issue will cover what to do when the storm approaches.

## Monthly Reminders

### Monday, 15th of August

Sandwich Isle Pest Control will be on the complex. To sign up to have your unit treated for General Pest \$25 or Flea Treatment \$65, please either stop by or call the office to add your name to the list. Please ensure payment will be issued at time of service and paid directly to Sandwich Isle.

### Monday, 22nd of August

City & County will be picking up bulky items so please place your goods on the right of the street nearest to the curb when exiting property and NOT on the walkway or grassy area per City & County regulations. Please arrange to have the elevator padded if you are planning to take items to the bulk pick up area on

### Sunday, 21st ONLY.

### TUESDAY, 23rd of August-ATTENTION ALL OWNERS

Board Meeting @ 7 pm in the Game room located in Bldg. 3.

## F. Y. I

The house rule committee is reviewing the house rules and there may be some amendments regarding the lanais and parking.

## Friendly Reminder

1. Move in/out or deliveries are allowed Monday - Friday 8 am - 5 pm. No Sundays and Holidays  
Please call the office at least 24 hours in advance to schedule your move or delivery so the elevators can be padded first thing in the morning. A fee of \$10.00 will be issued for late notices.

## Mail Delivery Problems

Suggestions are as follows:

1. Received wrong mail (flat/parcel letter) please indicate on the envelope and place it into the outgoing mail.
2. Wrong package, you can choose to either leave a note on the pkg/box and leave it in the box, deliver it to the unit or return to the post office.
3. Please ensure that your sender has the correct mailing address



## Water Shutdown

A building water shutdown is required when major plumbing work needs to be done inside a unit and the plumber would be the one to determine if they do or do not require a shutdown. We do ask that you call the office to coordinate a water shutdown. This requires a 3 day advance notice that will be posted prior to the shutdown. Shutdown's occur Monday - Friday from 9 am - 12 pm. We are not open on the weekends therefore no shutdowns will be scheduled.

### BOARD OF DIRECTORS

**President:** Timothy Leong

**Vice President:** Mary Shumack

**Treasurer:** David Haut

**Secretary:** Harry Johnson

**Directors:** Joy Brown, Jean Bryant, Daniel Choy, James Kirkpatrick and Jeffrey Rapoza

**Property Manager**

Lois Ekimoto