

Colonnade Newsletter

Site Manager: Randy Kowalkowski

April 2017 Edition



Elevator Info

As a reminder our elevators are brand new and we'd like to maintain the condition for years to come but we need your help and cooperation so listed below are a few suggestions. Also listed is information should you get trapped in the elevator.

1. Planning a move, delivery or construction work, please call the office with a 24 hour advance notice so we may pad the elevators and protect the flooring.
2. Please **DO NOT** prop open the elevator doors for long periods as this could possibly cause it to automatically shutdown the elevator.
3. Trapped in the elevator, Stay calm press the call button and Security will be notified. Inform them of the Building# and Floor# you are trapped on. A technician will be immediately notified, so please wait patiently for the technician who is qualified and properly trained to remove a person who is trapped. **DO NOT** attempt to pry open the doors and exit.

Your kind cooperation will be greatly appreciated.

Board of Directors:

President: Timothy Leong

Vice President: Jean Bryant

Secretary: Mary Shumack

Treasurer: David Haut

Directors: Daniel Choy,

Harry Johnson,

James Kirkpatrick,

John Miller & Jeffrey

Rapoza

Property Manager

Jon McKenna

Monthly Reminders

Monday, April 17th

Sandwich Isle Pest will be on the complex for our monthly pest services. If you would like to sign up to have your unit treated please call the office at 487-5252 to add your name to the list.

Monday, April 24th

City & County will be picking up bulky items. Please place your items out no earlier than Sunday the 23rd and place it to the right exiting property on the street nearest to the curb but NOT on the grassy area or sidewalk per City and County regulations.

Tuesday, April 25th

ATTENTION ALL OWNERS

Monthly Board Meeting will be held in the Game room located in Building 3 at 7 pm.

FYI

Our Bar-b-cue grills are brand new and we would like to keep it that way for your use for a very long time but we need your help in keeping the grills clean. So, we kindly ask that you **PLEASE** take the time and clean the grills after **EVERY** use. We've made available tools to help you to do so.

Bylaw Amendment - No Smoking on Lanais

Please be considerate to your neighbors when smoking in your unit. Second-hand smoke is not only a nuisance, but a health issue to many. ***If you are an owner and haven't filled out a "No Smoking Resolution ballot", please stop by the office to do so at your earliest convenience.***

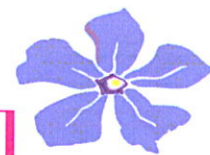
Mail Delivery Problems

Suggestions are as follows:

1. Received wrong mail (flat/parcel letter) please indicate on the envelope and place it into the outgoing mail.
2. Wrong package, you can choose to either leave a note on the pkg/box and leave it in the box, deliver it to the unit or return to the post office.
3. Please ensure that your sender has the correct mailing address.

Safety First

It's that rainy season again and while we appreciate the rain and what it can do, listed below are a few precautions that can be taken to ensure safety. Slips and falls: Wear appropriate footwear, don't be in a hurry; avoid slipping on wet side walks or walkways by taking slow, short steps and adhere to posted signs. Avoid walking through puddles no matter how shallow they appear.



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